

## UNOFFICIAL TRANSLATION

### **Decision no 124/35 dated 30/10/1435 (corresponds to 26/08/2014)**

**FIRST:** the adoption of a procedure to accredit the related official supervisory authorities and establishments in countries that wish to export meats of livestock, poultry and their products to the Kingdom of Saudi Arabia as per the format included.

**SECOND:** the suspension of the Executive President's decision No 75/31/AD, dated 14/07/1431 (corresponds to 26/06/2010), that stipulates that SFDA shall recover a fee for the inspection services it provides to meat producing and processing establishments, and for the licensing of these establishments to export their products to Saudi Arabia.

**THIRD:** the decision is effective from the date of its issuance.

**FOURTH:** The food sector is to implement the decision, and is to relay its contents to the relevant authorities to act accordingly.

**FIFTH:** This decision cancels any provision that is inconsistent with its mandate.

### **Procedure to accredit the official supervisory authorities and establishments in countries that wish to export meats of livestock, poultry and their products to the Kingdom of Saudi Arabia**

#### **Objective:**

The aim of the procedure is to verify the measures of the official supervisory authorities responsible for food safety in the country that wishes to export meats of livestock, poultry and their products to the kingdom, in prelude to authorising the official supervisory authorities in accrediting establishments that slaughter and process the animals and that produce meat and poultry, and wishes to export their products to the Kingdom.

#### **FIRST: Requirements for accrediting a supervisory authority**

1. The supervisory authority requesting accreditation is of a country that is not currently undergoing a temporary ban of import on its livestock, poultry and their products.
2. The supervisory authority is to meet all the requirements stipulated by the assessment questionnaire for accrediting official supervisory authorities in countries that wish to export the meats of livestock and poultry and their products to the Kingdom of Saudi Arabia.

#### **Procedures for accrediting an official supervisory authority:**

##### **1. Submitting the application:**

The official supervisory authority is to submit the application for accreditation via a letter addressed to the Food Section at the SFDA through the Ministry of Foreign Affairs. The letter should include all possible means of communication (phone number, fax and email) and the name of person (s) that

will be designated as points of contact.

## **2. Sending of the assessment questionnaire**

Approved applicants will receive, via email or any other means of communication, assessment questionnaires that are to be completed by the official supervisory authority in the country.

## **3. Completing the assessment questionnaire**

The person(s) responsible for export at the official supervisory authority, or those acting in their stead, will fill out the assessment questionnaire within 60 days of the date it was officially received. It is to be submitted to the SFDA via MOFA (a copy is to be transmitted via email).

## **4. Evaluating the questionnaire**

SFDA will evaluate of the received assessment questionnaire and complete the required documentation after which it will coordinate with the official supervisory authority in the exporting country to specify a date for a visit for the specialised technical team from SFDA to continue the procedure of accrediting the official supervisory authority in the country.

## **5. Visit by the specialised technical team**

The SFDA will assemble a specialised technical team to visit the supervisory authority and a number of establishments to verify that the official supervisory authority in the exporting country is actually overseeing these establishments in accordance to the technical specifications and health requirements approved in the kingdom, in addition to visiting all related facilities, including quarries, approved laboratories, livestock farms and other regulatory authorities. The SFDA will detail the agenda and number of days of the visit.

## **6. Preparation of the report**

The specialised technical team assembled by the SFDA will prepare a full technical report outlining the results of the visit. Observations, remarks (if found) regarding issues that need to be addressed will be sent to the supervisory authority. A response outlining the corrected measures, accompanied by supporting documentation should be received within 90 days.

## **7. Accreditation of the supervisory authority after its visit:**

SFDA will study the possibility of accrediting the official supervisory authority conditional to the completion of the assessment questionnaire and the fulfilment of observations and remarks made by the specialised technical team, if any.

## **SECOND: the accreditation of establishments**

In case of accreditation being granted by the SFDA to the official supervisory authority in exporting country, it will be granted authorisation to accredit establishments that export the meats of livestock, poultry and their products that are licensed by it and are under its monitoring, to export their products to the Kingdom in accordance to in accordance to the technical regulations and standards and export requirements accredited by SFDA. The supervisory authority is to provide SFDA, in advance, with a complete list of its accredited establishments that wish to export to the kingdom for SFDA to review the prospect of accrediting it by SFDA prior commencing export. The

SFDA reserve the right to perform random inspection visits to said establishments at any time it finds appropriate in coordination with the official supervisory authorities in exporting country.